



AKTU Code 316

Estd. 2007

ARYAKUL COLLEGE OF PHARMACY & RESEARCH

(Recognized By AICTE, Approved By PCI & Affiliated to AKTU)

Natkur, P.O. Chandrawal, Adj. CRPF Base Camp, Aryakul College Road
Sarojini Nagar, Lucknow - 226002 Phone/Fax : 0522-4044406
Website: www.aryakul.org.in Email: aryakulcollege@gmail.com

Ref.No.ACPR/UGC/FEEREFUND/2024-25

Date: 01/07/2024

Subject: UGC Guidelines on Fee Refund Policy 2024-25 - Implemented subject to reporting to the Registrar Office in writing (Issued as per the official letter No.F.2-71/2022(CPP-II) (C-114545) dated 12/06/2024 received from UGC. 2)

OFFICE ORDER

UGC has issued guidelines regarding the refund of fees on cancellation of admission/migration of students, for the academic session 2024-25.

It is directed that a full refund of fees shall be made by Higher Education Institutions on account of all cancellation of admission/migration of students up to 30th September 2024 and with a deduction of not more than Rs.1,000/-, as a processing fee, up to 31 October 2024.

It is further directed that for any admission schedule extending/commencing beyond/after 31st October 2024, the provisions contained in the UGC notification issued in October 2018 on refund of fees and non-retention of original certificates shall apply, which is as shown below :

Category	Percentage of Refund of fees	Point of time when notice of withdrawal of admission is received in the HEI
(1)	100%	15 days or more before the formally notified last date of admission.
(2)	90%	Less than 15 days before the formally notified last date of admission.
(3)	80%	15 days or less after the formally notified last date of admission.
(4)	50%	30 days or less, but more than 15 days after formally notified last date of admission.
(5)	00%	More than 30 days after formally notified last date of admission.

Hence the UGC guidelines regarding the Fee Refund Policy for the academic session 2024- 25 is implemented in the college, subject to reporting to the institute's office in writing. This policy will remain in force for subsequent academic sessions until the issuance of a revised policy by the UGC.

Director, Aryakul College of Pharmacy & Research

CC: Registrar

HR, Manager

Account Office

Admission Cell